

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY SEWER DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE, UTAH 84047 ON FEBRUARY 11, 2026, AT THE TIME OF 5:00 PM, PURSUANT TO NOTICE.

BOARD OF TRUSTEES PRESENT

- BLAKE ROEMMICH – CHAIR**
- RON SPERRY – VICE-CHAIR**
- ALEX HANSEN – TRUSTEE**

OTHERS PRESENT

- JARED SYME – GENERAL MANAGER**
- BRENT CHRISTENSEN – CHIEF FINANCIAL OFFICER, DISTRICT CLERK**
- RICK CECALA – OPERATIONS SUPERVISOR**
- ZETH DOCTER – TREASURER**

MARK BELL –ATTORNEY (EXCUSED)

The meeting was called to order at 5:03 PM by Chair Roemmich

1. PUBLIC COMMENTS/CEREMONIES/PRESENTATION

No one in attendance

2. MINUTES – APPROVAL

January 14, 2026, Minutes

Upon Motion made by Mr. Sperry, seconded by Mr. Hansen, and passed unanimously, the Board accepted January 14, 2026, minutes as written.

	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN/ABSENT</u>
Mr. Roemmich	X		
Mr. Sperry	X		
Mr. Hansen	X		

3. REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS

Upon Motion made by Mr. Sperry, seconded by Mr. Hansen and passed unanimously, the Board approved January 2026 cash disbursements for \$1,549,681.44.

	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN/ABSENT</u>
Mr. Roemmich	X		
Mr. Sperry	X		
Mr. Hansen	X		

4. GENERAL MANAGER REPORT

a. RFP for CIPP and Manhole Rehab

Mr. Syme explained the RFP process for establishing a pool of contractors for CIPP and manhole rehabilitation. He stated that the bids were separated into two categories, manholes and pipelining. Mr. Syme stated that the proposals were evaluated by three district employees, Rick, Collin, and Jay along with Dan Woodbury, Aqua Engineering. He stated that a rating scale was used to score and rank each proposal based on the evaluation criteria presented in the RFP.

Upon Motion made by Mr. Sperry, seconded by Mr. Hansen, and passed unanimously, the Board approved the preferred contractor pool for UV-cured CIPP and manhole rehabilitation using 100% solids epoxy based on the RFP pool.

	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN/ABSENT</u>
Mr. Roemmich	X		
Mr. Sperry	X		
Mr. Hansen	X		

b. Employee Policy Manual

Mr. Syme reported that the employee policy manual was last revised in 2019. He noted that several sections have become outdated and are no longer consistent with current District policies. Mr. Syme emphasized that the objective of updating the employee policy manual is to benefit employees and not to remove any provisions that may cause a conflict with them.

Upon Motion made by Mr. Roemmich, seconded by Mr. Sperry, and passed unanimously, the Board approved to adopt the updated Midvalley Sewer District Employee manual as presented, effective immediately, and authorize staff to return to the Board with any recommended changes from legal counsel for consideration and amendment as needed.

	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN/ABSENT</u>
Mr. Roemmich	X		
Mr. Sperry	X		
Mr. Hansen	X		

c. General Manager Authority Policy

Mr. Syme informed the Board about the General Manager's policy. He mentioned that Mr. Bell is working on a draft that Mr. Syme has not yet received. He also stated that Mr. Bell will have the policy ready for approval by the March Board meeting.

d. Update: Pending Matters

Mr. Syme updated on the boundary project, mentioning that he received a notice from the Governor’s office indicating they have not yet received an updated resolution from Cottonwood Improvement District (CID). Mr. Syme noted that he had reached out to CID but had not heard back recently. He also contacted the Governor’s office to voice concerns about project delays, the impact on taxpayer dollars, and highlighted that the boundary update could potentially bring in approximately \$12,000 in additional tax revenue for the District.

5. SOUTH VALLEY WATER RECLAMATION FACILITY (SVWRF) (Information & Update)

No report currently.

6. OFFICE REPORT

a. Trustees travel, meals, and mileage reimbursement

Mr. Docter provided an overview of the revisions to the Trustee travel reimbursement and per diem policy. He indicated that the updated policy now conforms to GSA rates, permitted reimbursement methods, and travel-day regulations. Mr. Docter noted that the revised manual mandates that Trustee travel rules be formally adopted by resolution.

Upon Motion made by Mr. Sperry, seconded by Mr. Roemmich and passed unanimously, the Board approved Resolution No. 2026-02-11A, approving the Trustee Travel, Meals, and Mileage Reimbursement Policy.

	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN/ABSENT</u>
Mr. Roemmich	X		
Mr. Sperry	X		
Mr. Hansen	X		

7. CHIEF FINANCIAL OFFICER REPORT

Mr. Christensen mentioned that before the meeting, Board members had received the quarterly financial reports both via email and as hard copies delivered to their homes. He noted that the District is financially sound with no immediate financial concerns.

a. Balance Sheet as of December 31, 2025

Mr. Christensen presented the Balance Sheet as of December 31, 2025. He explained that the Balance Sheet reflects everything the District owns and owes, as well as the accumulation of current and prior year earnings. Mr. Christensen noted that the report includes a two-year comparison, along with a column showing the dollar change between years. He stated that there were no unexpected or unusual changes.

Mr. Christensen stated that the District's cash and PTIF (savings) account balances are approximately \$972,000 higher than the prior year, primarily due to timing differences in payments for the pipelining project and the 7500 South construction projects.

Mr. Christensen pointed out that the Accounts Payable account is \$1,171,343 more than the prior year. In January 2026, the District paid \$1,205,4071 for the pipelining project and the 7500 South construction projects.

Mr. Christensen explained that the investment account is split into two parts: actual investments and non-cash fair value adjustments. He also mentioned that yearly changes in the investment account reflect the related interest earnings.

Mr. Christensen pointed out that various accounts (assets and liabilities) related to the Utah Retirement Systems (URS) are only adjusted annually when the District received the yearly information from the URS in March of each year.

b. Profit & Loss Year-to-Date Comparison to Prior Year as of December 31, 2025

Mr. Christensen reported on the Profit & Loss Year-to-Date Comparison to the Prior Year as of December 31, 2025. He stated that the increase in sewer service fees revenue was expected, as the District implemented a sewer service fee increase in January 2025. He also noted that the Sewage Treatment Fees expense may change once the treatment plants complete their final audit adjustments; however, he does not anticipate a significant adjustment.

Mr. Christensen stated that Employee Benefits Expense is not fully comparable between years because the final annual adjustment from the Utah Retirement Systems (URS) is not received until approximately March. Excluding the URS annual adjustment, employee benefits expense increased by \$44,719, or 7%, from the prior year. This increase was expected, as the District provided employee pay raises during the year, which resulted in higher retirement costs. In addition, the prior Treasurer did not retire until the end of February, resulting in two additional months of health insurance and retirement expenses.

Mr. Christensen noted that impact fee revenue was substantially higher than the prior year due to several large construction projects within the District. He further explained that the significant increase in the Gain or Loss on Sale of Asset account resulted from the sale of the 2018 camera truck and the 2015 jet cleaning truck, both of which were sold for amounts significantly higher than their originally estimated resale values at the time of purchase.

Mr. Christensen reminded the Board that the \$261,298 reported as Contributed Capital of Sewer Lines represents sewer pipes and manholes installed in the ground by developers and does not reflect cash received.

Mr. Christensen briefly pointed out that there were some expected fluctuations and some small differences in various revenues and expense accounts.

c. Profit & Loss Year-to-Date Budget vs Actual as of December 31, 2025

Mr. Christensen reported on the Year-to-Date Profit and Loss Budget vs. Actual report as of December 31, 2025. He reminded the Board that the District amended the 2025 Operating Budget in December of the prior year; therefore, significant variances between budgeted and actual amounts were not anticipated.

Mr. Christensen briefly reviewed some of the smaller actual-to-budget variances in several report line items. Mr. Christensen explained that the District budgets conservatively in certain expense accounts to ensure sufficient budget is available for emergencies and unforeseen costs.

8. ATTORNEY REPORT

Mr. Bell was excused for this meeting. No report currently.

9. SUPERVISOR'S REPORT

Mr. Cecala stated that development in the District is steady.

10. TRUSTEES

No updates currently.

11. CLOSED MEETING-- (if Necessary) – For the purpose(s) described in U.C.A. 52-4-205

No closed meeting currently.

ADJOURN

The meeting was adjourned at 5:52PM and the next Board meeting will be on March 11, 2026, at 5:00 PM.